## **OFFICE**

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## **COURSE CO-ORDINATOR AND FACULTY**

Dr. JIMMY M.L., MBBS, D-Ortho, WOEP, FASIF (Switzerland),
State I.T. Secretary of Kerala Orthopaedic Association,
Advisory and Editorial Board Member, Web Master,
Visiting Faculty of Medical Institutes and University Examiner
Ex P.T.A. President and Ex. I.M.A. Joint Secretary,
Emergency Medical Trainer, Speaker, Author

## MEDICAL CHARITY SEMINAR

On subjects related to community health volunteering, medical charity, palliative care, home nursing, community medicine, first aid, accident care, C.P.R. and disaster management services, hygiene, nutrition, health topics, care of special groups, life style and habits etc.

Organized as part of social service activity of Kerala Orthopaedic Association

Date: / / 09 Place: Kottayam

## SUBJECT :- PREPOSAL FOR MEDICAL CHARITY SEMINAR

From,

Dr. Jimmy M.L., Cource Co-ordinater, Orthopaedic Surgeon Behind Mount Carmel School, Kanjikuzhy, Kottayam, Kerala. PIN:686004

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To,

The Head of Instituition (Or whom so ever concerned)



Respected Sir / Madam,

We conduct one full day medical charity seminars in association with institutes and organizations. Total lecture time is six hours. The schedule is four hours powerpoint presentation, one hour videos, half an hour demonstration and half an hour questian answer session. (The schedule or total duration may be changed to half day or two days depending on the specific circumstances or requirement of the institution).

Topics include community health volunteering, medical charity, palliative care, home nursing, prevention of communicable and non communicable diseases, community medicine, accident care, first aid, C.P.R., disaster management, hygiene, nutrition, enviournmental sanitation, national and international health programmes and aid agencies, care of special groups like mentally retarded, children, elderly, pregnant etc., health topics such as blood transfusion, dialysis, AIDS, diabetes etc., life style and bad habits.

We will bring first aid and C.P.R. demonstration materials, videos, LCD projector with remote controll, screen, clip mike, cordless mike, amplifier, speakers, two laptops and course materials. Seminar certificates as the social service activity of Kerala orthopaedic association will be given to the attendees. The registration fee is decided depending on number of registrants, available facilities and specific requirements. Registration fee per person is 50 Rs.(........... Rs.). We request you to accept our proposal and permit us to conduct the seminar.

Thanking you,

Dr. Jimmy M. L.

Cource co-ordinator, faculty, Orthopaedic Surgeon State I.T. Secretary of Kerala Orthopaedic Association